

Mary McLeod Bethune Council House National Historic Site

PUBLIC USE COUNTING AND REPORTING INSTRUCTIONS

Following are detailed instructions for collecting and reporting data to be entered on Form 10-157, Revised, Monthly Public Use Report by Mary McLeod Bethune Council House National Historic Site.

These instructions are effective the date of issuance and will continue in effect unless changed by amendment or by memorandum from the Public Use Statistics Program Center to the superintendent approving a requested change.

Each item below describes the procedures to be followed in collecting public use data and summarizing the various elements of those data for entry on the corresponding line on the 10-157, Monthly Public Use Report.

Recreation Visits

1. The number of visitors on ranger conducted tours.
2. The number of visitors on VIP conducted tours.
3. The number of visitors on Bethune Citzed conducted tours.
4. The number of visitors on other VIP conducted tours.
5. The number of visitors at special events by BMA.
6. The number of visitors at special events by NCNW.
7. The number of visitors at special events by others.
8. The number of visitors at public programs by BMA.
9. The number of visitors at public programs by NCNW
10. The number of visitors at public programs by others.
11. The number of visitors at educational programs by the NPS.
12. The number of visitors during research in the park.
13. The number of visitors attending research reference meetings.
14. The number of visitors attending space use meetings.
15. The number of visitors attending miscellaneous meetings.

Recreation Visitor Hours

The number of recreation visitors is multiplied by 2 hours.